

ORDINANCE NO. 2025- 04

**AN ORDINANCE AMENDING THE FERDINAND MUNICIPAL CODE**  
**CHAPTER 1.10 ENTITLED POLICY AND PROCEDURE FOR USE OF**  
**THE FERDINAND SENIOR CITIZENS CENTER**

**WHEREAS**, the Ferdinand Code Chapter 1.10 provides the policy and procedure for use of portions of the meeting venue currently named the “Ferdinand Senior Center”; and

**WHEREAS**, the Town Council has been advised of the need to amend Chapter 1.10 to rename the rental venue and to change the contract for use and certain rental terms;

**NOW THEREFORE, BE IT ORDAINED:**

1. Ferdinand Municipal Code Chapter 1.10 is hereby amended to read as follows:

**“Chapter 1.10**

**POLICY AND PROCEDURE FOR USE OF THE FACILITIES FORMERLY  
KNOWN AS THE FERDINAND  
SENIOR CITIZENS CENTER**

**Sections:**

- 1.10.010 Name change**
- 1.10.015 Eligible Users**
- 1.10.020 Request for use and priority**
- 1.10.030 Compliance with Center Rules**
- 1.10.040 Appointment of a Responsible Person**
- 1.10.050 User Fee**
- 1.10.055 Certificate that user has insurance coverage**
- 1.10.060 Monthly Report**
- 1.10.070 Contract for Use**

**1.10.101 Name Change.** The name of the rental venue formerly known as the Ferdinand Senior Citizens Center will be changed in a subsequent resolution or ordinance by the Town Council. It is hereinafter referred to herein as “the Center”.

**1.10.015 Eligible Users.** Any financially responsible group, organization, or individual shall be permitted to use the Center, subject to the restrictions and requirements contained herein. Provided, however, use of the Center may be denied whenever the Ferdinand Clerk-Treasurer reasonably determines that any use will unduly interfere with the peace and tranquility of the senior citizen housing complexes or poses an unacceptable financial risk to the Center.

**1.10.020 Request for use and priority.** Any group, organization, or

individual desiring use of the Center shall contact the Ferdinand Town Hall, advising of the desired date and time of use at least fourteen (14) days in advance, unless shorter notice is approved by the Ferdinand Clerk-Treasurer. Priority for use shall be given first to organizations directly related to the Town of Ferdinand, including all its Boards and Commissions and Framing Ferdinand and to the Ferdinand Senior Citizens organization; and second to all other users on a first come basis based on the date of their request to the Ferdinand Town Hall.

**1.10.030 Compliance with Center Rules.** Groups, organizations, and individuals using the Center shall comply with this Code and all rules and regulations posted within the Center. Use of the Center is limited to the main meeting room, rest rooms and foyers. Users must return the Center to its original condition prior to vacating. Certain users have been approved as “fee waived users”. The items on the post-return checklist (provided to fee waived users when the key is provided) shall be fully performed and the signed and completed checklist must be provided when the key is returned in order to prevent surcharges.

**1.10.040 Appointment of a Reliable Person.** The Clerk-Treasurer shall appoint a responsible person to provide the key to the group, organization, or individual using the Center and generally, if considered necessary, take such action as may be necessary to prepare the facility for use. Upon completion of use, such person shall, promptly upon return of the key, inspect and secure the facility and bring to the immediate attention of the Clerk-Treasurer any discrepancies regarding the condition of the facility as a result of its use. The Clerk-Treasurer or his/her designee shall immediately notify the apparent offenders and instruct the same to make immediate corrections. Upon any failure to make such corrections, the Clerk-Treasurer shall cause Center personnel or independent contractors to make needed corrections, and shall bill the responsible offenders the costs of making the corrections or the sum of Twenty-Five Dollars (\$25.00) whichever sum is greater. Upon action by the Town Council, repeat offenders will lose the privilege of using the facility.

**1.10.050 User Fee.** Any group, organization or individual executing a lease after July 1, 2025 to use the Center shall pay to the Town at the time of the request for use a user fee of \$140.00 (\$130.84 for rent and \$9.16 for tax) for that day’s use. This fee shall be used for the costs of administration, incidental and other Center expenses. No fee shall be charged the Town or its Boards or Commissions or Framing Ferdinand or users under the auspices or directly related to the Ferdinand Senior Citizens organization, unless all or part of the fee is authorized by the Town Council. The fee may be waived in whole or in part as authorized by the Town Council President or Clerk-Treasurer.

**1.10.055. Certificate that user has insurance coverage.** Any Individuals renting the Center for events like wedding showers, baby showers, birthday or graduation celebrations, or for events similar to

these shall provide proof of insurance having a minimum limit of liability of \$500,000.00. The certificate of insurance must be turned in to Town Hall at least ten (10) days prior to the date of the event. Any business or organization renting the Center shall provide proof of insurance having a minimum \$1,000,000.00 liability limit naming Town of Ferdinand as an additional insured. The certificate of insurance needs to be turned in to the Town Hall at least ten (10) days prior to the event.

**1.10.060 Monthly Report.** The Clerk-Treasurer or her designee shall prepare and maintain records showing use of the Center showing user name, date of use, and time of use, user fees collected for every user. Such reports will be sent to the Town Council upon request.

**1.10.070 Contract for Use.** No group, organization or individual shall use the Center unless an authorized representative or an individual executes a "Contract For Use", which is attached hereto and made a part of this Code.

## Chapter 1.10

### CONTRACT FOR USE

(The facilities formerly known as the Ferdinand Senior Citizens Center)

Pursuant to the provisions of Town of Ferdinand Municipal Code, the following named group, organization, or individual and all members thereof and the signatory hereto (hereinafter jointly and severally referred to as "User") does hereby agree with the Town of Ferdinand, Indiana (hereinafter referred to as "Town"), to use the facility,

\_\_\_\_\_ (formerly known as the Ferdinand Senior

Citizens Center and hereinafter referred to as "the Center" on

\_\_\_\_\_ (date) from \_\_\_\_\_ to

\_\_\_\_\_ (time).

User agrees that in consideration of the use of said facility that the Town and any other person, firm or organization having responsibility for said facility under the Town or in conjunction with the Town shall not be liable under any circumstances for any injury to User or any member or guest or other person using said premises under or as a result of this Contract or for any loss or damage to property brought on the facility by User, its members, guests or other persons who use the facility under or as a result of this Contract, whether such injury, loss or damage occurs by reason of negligence of the Town or the Town's boards, commissions, members, agents, employees, or of any other agent or employee of the Town, its boards and commissions, or shall occur otherwise, or by any other means or in any other manner.

The User must pay the then applicable rental fee plus taxes at the time the reservation is made with Town Hall. No reservations are confirmed until the rental fee is paid.

As further consideration for the use of the premises, Users must provide proof of insurance. Any individuals renting the center for events like wedding showers, baby showers, birthday celebrations, or for events similar to these, shall provide proof of insurance having a minimum limit of liability of \$500,000.00. The certificate of insurance must be turned in to Town Hall at least ten (10) days prior to the date of the event. Any business or organization renting the center shall provide proof of insurance having a minimum \$1,000,000.00 liability limit naming Town of Ferdinand as an additional insured. The certificate needs to be turned in to the Town Hall at least ten (10) days prior to the event.

User, in further consideration for the use of said premises agrees to defend, indemnify and hold harmless the Town, its successors, and assigns, and its boards and commissions and their, and each of their officers, members, agents, and employees and their, and each of their successors and assigns, of and from all claims, demands, damages, suits or actions including attorney fees and costs of defense which may be brought against them or any of them for injury to persons, including death, or damage to property, arising out of or resulting from, or in any way connected with the occupancy by or use of the facility by User, its members, guests, and any other persons using the facility under or as a result of this Contract, for alleged acts or omissions on the part of the Town, its boards and commissions, and their and each of their officers, members, agents, and employees and their and each of their successors and assigns.

User, in further consideration for the use of said premises, agrees to vacate the premises in a timely manner, leaving the premises in a clean and orderly fashion, and without any damage to the premises. User shall be liable to the Town of Ferdinand for extra rental charges, cleaning charges, damages, and attorney fees and costs incurred for any violation of this Contract For Use.

I, the undersigned, certify that I have read this Contract; that I have read Ferdinand Municipal Code Chapter 1.10 and understand that such is incorporated herein and is part of this Contract; and that I have legal authority to bind the User and all of its members to this Contract.

\_\_\_\_\_  
(Name of User)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Name of Person Signing)

Printed Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

TOWN OF FERDINAND

Date: \_\_\_\_\_

By: \_\_\_\_\_

Clerk-Treasurer"

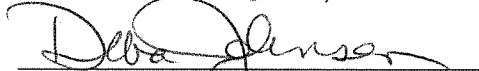
2. The Clerk-Treasurer shall cause this Ordinance to be published as required by law. This Ordinance shall be effective upon adoption and publication as required by law.

APPROVED AND ADOPTED this 20 day of MAY, 2025.

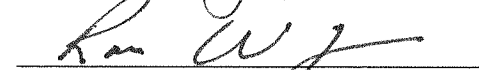
TOWN COUNCIL OF THE  
TOWN OF FERDINAND, INDIANA



KENNETH J. SICARD, President

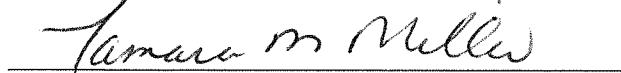


DEBRA JOHNSON, Member



RON WEYER, Member

ATTEST:



TAMARA M. MILLER, Clerk-Treasurer