

TOWN OF FERDINAND

REGULAR MEETING

December 17, 2019

The Ferdinand Town Council met for a Regular Meeting at 7:30 PM on Tuesday, December 17, 2019, in the Town Hall. Present were President, Ken Sicard, Council Member, Deb Johnson, Council Member, Ron Weyer, Clerk-Treasurer, Tamara Miller and Town Attorney, Sharon Bohnenkemper. Ron moved to approve the Minutes of the November 19, 2019 meeting. Deb seconded. Motion carried 3-0.

Sicard recognized the Forest Park Seniors in attendance.

Froman reported the Police provided traffic control for the Christkindlmarkt went smoothly and officers completed multiple training sessions in November. The department has been approved through the Indiana Department of Veterans Affairs and can now assist any veteran that our department may hire with their VA educational benefits. He explained the need for a police truck. Because the department is down to three reserves, he requested permission to advertise for additional reserves. Ron moved to approve the request and Deb seconded. Motion carried 3-0.

Scott Brosmer reported the Fire Department had 0 fire and 12 EMR runs in November. The ladder testing is complete. Brett Giesler, a 15-year member, and Jamison Denning, a 5-year member, are retiring from the department. The Council thanked them for their service. He requested Benjamin Hayden be hired. Deb moved to approve the hiring pending drug testing; Ron seconded. Motion carried 3-0.

Becher reported the Electric Department had one power outage in November. The department finished taking the primary lines off of Main Street and continues to do regular maintenance and replace poles.

Lueken reported the Street Department picking up leaves through Friday. Currently, the dumpsite is full of limbs as the disposal site we use is full. The winter equipment has been outfitted for use and there is an adequate supply of salt and sand.

Schaefer reported for the Sewer and Water Departments. They repaired a leak on East 23rd street. The SCADA system that monitors the water level at the water towers has been fixed. He attended the IRWA water audit training. There were three sewer clogs, two pertained to Trilogy lines that are still in the performance bond warranty period. He requested permission, to work with Miller, to prepare a bill for Trilogy for time and materials. Ken moved to approve the request. Deb

seconded. Motion carried 3-0.

Matt Weyer reported for the Park Department. Trees have been planted at the 18th street park. Delores Boeglin will be retiring from the Park Board after 20 years of service. The Council thanked her for her dedicated service as a past president and member of the Board and presented her with a set of cups and an engraved platter. Steffe added she has been instrumental to the Ferdinand parks expansion and improvements.

James reported the tree lighting was held Friday, December 6 at 6:30 PM. He thanked all departments for their help, Kelly and Louie Hildebrand, and the Forest Park Cheerleaders. The annual Chamber of Commerce dinner was held Wednesday, December 4. The Ferdinand and Huntingburg Chambers will be merging early 2020. Applications for board membership are available. The windows have been installed at the 202 East 3rd Street Building. Steve Lechner is relinquishing his role as Designated Employer Representative (DER) for the Town. After completing training in February, James will assume those duties. Ron moved to accept Lechner's resignation and appoint James to assume those duties. Deb seconded. Motion carried 3-0.

Sicard appointed Brett Schipp and Margie Stallman to another 4-year term on the Plan Commission. Roger Corley's position on the Economic Development Commission will expire in February 2020. Sicard appointed Corley to a 4-year term. Sicard appointed Bev Schulthise as the Representative of Ferdinand to Region 15 for another 1-year term.

At 8:00 PM a Public Hearing was held to hear any comments regarding Resolution TA 19-1 C Designating an Economic Revitalization Area Within the Town of Ferdinand regarding Universal Package LLC allowing the 9-year tax abatement to proceed. There was no discussion. Bohnenkemper received an application for Tax Abatement and a signed Statement of Benefits Real Estate Improvements Form SB-1 for Universal Package LLC requesting a 9-year Tax Abatement: Year 1 thru 6 - 100%; Year 7 - 75%; Year 8 - 50%; and Year 9 - 25%. Deb moved to authorize for the President and Clerk-Treasurer sign the Statement of Benefits Form SB-1. Ken seconded. Ron Weyer recused himself from the vote. Motion carried 2-0. Deb moved to close the public hearing. Ron seconded. Motion carried 3-0. Deb moved to adopt Resolution TA 19-01 C, Designating an Economic Revitalization Area. Ken seconded. Ron Weyer recused himself. Motion carried 2-0.

Matt Weyer reported the Old Town Lake project is expected to be completed in January 2020. The trail is 95% complete. The DNR inspection is scheduled for January 2020. Anthony Weyer is undertaking his Eagle Scout project at the OTL is nearing completion. He thanked

Lueken for his work. \$190,000 of the \$200,000 grant funds have been received. Retainage of \$10,000 is outstanding, pending final inspection.

Becher reported the electrical infrastructure project is progressing. They are waiting on regulators to complete the project.

Sicard is working on the Old Town Lake Dam – ER & Maintenance Plan.

Schaefer has received the engineering reports on the water loop project. He is working with Bohnenkemper to meet with neighboring property owners.

Lueken stated the 2019 Community Crossing projects are complete and Miller will complete the closeout reports. He requested permission to contact Universal Design for professional services related to the 2020 CCMG projects, not to exceed \$15,000. Deb moved to approve the request. Ron seconded. Motion carried 3-0. CCMG call opens January 6, 2020, and closes February 7, 2020.

Bohnenkemper reported the Economic Development Commission will roll out the EDC Revolving Road Loan Program on January 21, 2020, Town Council meeting at 8:00 PM. This special meeting will replace their January 20th meeting. Ordinance 2019-26, An Ordinance Creating a Special Fund Known as the EDC Loan Fund-Fund 231 which will receive funds for the Loan Program was introduced. Ron moved to adopt the Ordinance at the meeting it was introduced. Deb seconded. Motion carried 3-0.

Johnson reported the health insurance committee has received rates and will offer two Anthem plans presented by ONI, a PPO and an HSA option, to employees on Friday, December 20th meeting.

Ordinance 2019-27, An Ordinance Creating a Special Fund Known as the Veterans Memorial Maintenance Fund-Home Ruled Fund 501 was introduced. Fund 501 will be used to receive funds, including endowment gifts from the Dubois County Community Foundation, and disburse funds to maintain the Veterans Memorial. Deb moved to adopt the Ordinance at the meeting it was introduced. Ron seconded. Motion carried 3-0.

Bohnenkemper requested permission to communicate to the Legion that the Ferdinand Veterans Memorial Endowment Designated Endowment Fund Agreement between Dubois County Community Foundation, Inc. and Ferdinand American Legion Post #124 (“Donors”) is satisfactory to the Town. Deb moved to approve. Ron seconded. Motion carried 3-0.

Bohnenkemper requested permission for the President and Clerk-Treasurer to sign the Memorandum of Understanding between the Ferdinand Legion Post #124 and the Town. The

MOU outlines that in the event the Legion is no longer in existence, the Memorial ownership would go to the Town. Ron moved to approve. Deb seconded. Motion carried 3-0.

Bohnenkemper requested the Town authorize President and Clerk-Treasurer to sign the release the lien on Charles Englert property related to the 1997 Home Rehabilitation Program. The property is being sold and the title company requested the release to clear title. Ron moved to approve. Deb seconded. Motion carried 3-0.

Bohnenkemper stated Vienna Drive detention easement documents have been prepared and delivered to the neighboring property owners, Weyer and the Southeast School Corp. Bohnenkemper is preparing an agreement with a different adjacent property owner outlining the location of trees that need to come down, now and in the future, and who will bear that cost and who will get the lumber. She will prepare and circulate a written agreement between the Town and the adjoining landowner.

Miller introduced Ordinance 2019-28; An Ordinance Amending Chapter 1.68 of the Ferdinand Municipal Code replaces the 2003 Capital Asset Policy. The new policy increases the capitalization threshold from \$1,000 to \$5,000 as recommended by the SBOA and simplifies the capitalization procedures. Ron moved to adopt the ordinance at the meeting it was introduced. Deb seconded. Motion carried 3-0.

Deb moved to approve the 2020 Water, Electric and Sewer Budgets that were distributed to the Council previously. Ron seconded. Motion carried 3-0.

Miller requested permission for the President and Clerk-Treasurer to sign the Letter of Credit with the German American Bank for a fee of \$250. Miller met with GAB to establish this Letter of Credit as a safeguard in the event the Town or utilities needed emergency funds. Deb moved to approve. Ron seconded. 3-0.

Miller requested the hiring of Kendra Schipp as Deputy Clerk effective December 16, 2019, at a rate of \$18.00 for 40 hours per week. Deb moved to adopt Salary Ordinance Amendment 2019-29 An Ordinance Amending Ordinance No. 18-17 Regarding Salaries, Compensation, and Wages. Deb moved to adopt the Ordinance at the meeting it was introduced. Ron seconded. Motion carried 3-0.

Miller requested permission to declare the metal kitchen cabinet unit surplus. Deb moved to approve. Ron seconded. Motion carried 3-0.

Miller reported the MVH-Restricted Sub Fund #203 has been created per SBOA direction. The purpose of Directive 2018-2 is to authorize and require counties, cities, and towns that receive

distributions from the State Motor Vehicle Highway Account to create a new sub-fund within the MVH Fund to properly manage and account for the usage restrictions that were included in House Enrolled Act 1002-2017 and House Enrolled Act 1290-2018. The establishment of the MVH Restricted Fund allows for clear accountability that at least 50% of MVH distributions from the State have been restricted for construction, reconstruction and preservation use.

Miller requested permission that she and Schipp attend Keystone software training (payroll, fund & utility modules) in Daleville for three days at a cost of \$750 January 14-16, 2020 with three nights hotel, travel and meals. Ron moved to approve the request. Deb seconded. Motion carried 3-0. Miller also requested Gerber attend Keystone software training for utility module on January 28, 2020, for \$125 plus hotel, travel, and meals. Deb moved to approve. Ron seconded.

Miller requested permission to attend the SBOA Clerk Treasurers Workshop at a cost of \$99 and Aim Bootcamp \$299 January 21-23, 2020 with three nights stay at the Westin Indianapolis, travel and meals. Deb moved to approved. Ron seconded. Motion carried 3-0.

James stated the Title VI Implementation Plan 2020 – 2021 has been updated. Ron moved to approve Resolution No. 2019-6; Resolution Approving Title VI Coordinator's Implementation Plan as explained by James. Deb seconded. Motion carried 3-0. The Town website is being reviewed as it requires revamping and to ensure compliance with Title VI.

Lueken will address the exterior renovation needed for the Town Hall and report back to the Council.

Deb moved to adopt Salary Ordinance 2019-30, An Ordinance Establishing Salaries, Compensation, and Wages for Elected Officials, Appointees, and Employees of the Town of Ferdinand, Indiana at the meeting it was introduced. Ron seconded. Motion carried 3-0.

Ron moved to approve regular claims. Deb seconded. Motion carried 3-0.

The following announcements were read:

ANNOUNCEMENTS:

Town Council Special Meeting (Employee Handbook Review)	Tuesday	January 21, 2020 at 6:00 PM
Town Council Regular Meeting	Tuesday	January 21, 2020 at 7:30 PM
BZA	Wednesday	December 18, 2019 at 6:30 PM
Plan Commission	Wednesday	December 18, 2019 at 7:00 PM
Park Board	Wednesday	January 8, 2020 at 4:30 PM
Economic Development Commission Special Meeting	Tuesday	January 21, 2020 at 8:00 PM

Ron moved to adjourn. Ken seconded. Motion carried 3-0. Meeting adjourned at 8:58 PM.

ATTEST:

Tamara M Miller

Clerk-Treasurer

FERDINAND TOWN COUNCIL

Ken Seward

Ron Wyz

Debra Jensen